

To: Members of the Oxfordshire Health & Wellbeing Board

Notice of a Meeting of the Oxfordshire Health & Wellbeing Board

Thursday, 14 March 2024 at 2.00 pm

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND



Martin Reeves
Chief Executive

6 March 2024

Contact Officer: **Democratic Services**
Email: committees.democraticservices@oxfordshire.gov.uk

Membership

Chairman – Councillor Liz Leffman (Leader, Oxfordshire County Council)
Vice Chairman - Sam Hart (Buckinghamshire Oxfordshire Berkshire West ICB)

Board Members:

Councillor Joy Aitman	West Oxfordshire District Council
Ansaf Azhar	Corporate Director of Public Health & Community Safety, Oxfordshire County Council
Councillor Tim Bearder	Cabinet Member for Adult Social Care, Oxfordshire County Council
Michelle Brennan	GP Representative
Stephen Chandler	Executive Director, People, Oxfordshire County Council
Councillor Phil Chapman	Cherwell District Council
Lisa Lyons	Director of Childrens Services
Councillor Maggie Filipova-Rivers	South Oxfordshire District Council
Karen Fuller	Corporate Director of Adult Social Care, Oxfordshire County Council
Caroline Green	Chief Executive, Oxford City Council (District Representative)
Councillor John Howson	Cabinet Member for Children, Education & Young People's Services, Oxfordshire County Council
Dan Leveson	Place Director for Oxfordshire, Buckinghamshire Oxfordshire Berkshire West Integrated Care Board
Councillor Nathan Ley	Cabinet Member for Public Health, Inequalities & Community Safety, Oxfordshire County Council

County Hall, New Road, Oxford, OX1 1ND

www.oxfordshire.gov.uk Media Enquiries 01865 323870

Grant MacDonald	Interim Chief Executive, Oxford Health NHS Foundation Trust
Professor Sir Jonathan Montgomery	Chair, Oxford University Hospitals NHS Foundation Trust
Don O'Neal	Chair, Healthwatch Oxfordshire
Councillor Helen Pighills	Vale of White Horse District Council
David Radbourne	Regional Director Strategy and Transformation, NHS England
Councillor Louise Upton	Oxford City Council

Notes:

- ***Date of next meeting: 4 July 2024***

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or email democracy@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Welcome by Chair**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note below**
4. **Petitions and Public Address**

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

To facilitate 'hybrid' meetings we are asking that requests to speak or present a petition are submitted by no later than 9am four working days before the meeting i.e., 9am on 8 March 2024. Requests to speak should be sent to shilpa.manek@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that your views are taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

5. **Note of Decisions of Last Meeting (Pages 1 - 12)**

To approve the Note of Decisions of the meeting held on 7 December 2023 (**HBW5**) and to receive information arising from them.

6. **DPH Annual Report (Pages 13 - 18)**

This paper informs the Health & Wellbeing Board on the structure and overview of content, including key messages, of the upcoming Oxfordshire County Council Director of Public Health Annual Report (2023/24) focussed on climate and health.

Directors of Public Health are required to establish an annual report highlighting key public health priorities for their area.

This work is timely and closely aligned with the UK Health Security Agency's first [Health Effects of Climate Change report](#) (published December 2023), the [Lancet Countdown on health and climate change report](#) (published December 2023) and the British Medical Journal's editorial on treating the [climate and nature crisis as one indivisible global health emergency](#), co-signed by 200 major health journals (published October 2023).

The Board is RECOMMENDED to endorse the:

Call to action for system partners to ensure that every health action, policy and strategy should mitigate for and prevent negative health impacts of our changing climate, and similarly every climate action, policy and strategy should identify the impacts and maximise the benefit for our health and wellbeing.

7. Health and Wellbeing Strategy Outcomes Framework & Delivery Plan (Pages 19 - 48)

Organisations across the Health and Wellbeing Board (HWB) have developed a new Oxfordshire Health and Wellbeing Strategy for (2024-2030). This requires an Outcomes Framework to ensure the strategy moves into delivery and makes a positive difference to the health and wellbeing of local residents.

The task and finish group has continued to work together since the strategy itself was finalised in December 2023 to develop this Outcomes Framework. Initially the group undertook a comprehensive review of current strategies and performance measures across relevant organisations, ensuring a nuanced understanding of the existing landscape. After that several shared outcomes and indicators were agreed upon to support delivery of specific elements of each of the 10 priorities. Subject matter experts in each priority area have been drawn into the task and finish group to support this work.

The Outcomes Framework is structured as follows for each of the 10 priorities;

- 3-5 Shared Outcomes- that break-down the priority into specific areas of delivery.
- Outcome Indicators- high level metrics that will be updated annually and determine whether the progress is being made to achieve the desired outcomes or not.
- Supporting Indicators- more specific metrics that will usually be updated more frequently and support achievement of the Outcome Indicator
- Primary Partnership- the existing group(s) that will have oversight of delivery against a specific priority area and update the HWB Board annually on progress.
- Key partnerships that bring partners together to deliver action relevant to the specific priority.
- Key strategies and activity already happening in the specific priority area that will support delivery of the outcomes.

The full Outcomes Framework is available in annex 1 for all 10 of the strategy priorities.

As the strategy has 4 domains- Start Well, Live Well, Age Well and Building Blocks- and the HWB Board has 4 meetings per year, it is proposed that at each board meeting an update on progress against 1 of the domains is presented, thus ensuring progress against all parts of the strategy is reviewed on an annual basis.

The Health and Wellbeing Board is RECOMMENDED to

- *Agree the Health and Wellbeing Strategy Outcomes Framework (Annex 1) which contains the Shared Outcomes under each of the Strategy's priorities as well as the Outcome Indicators and key programmes/partnerships relevant to each*
- *Agree the reporting arrangements of relevant partnership forums into the Health and Wellbeing Board, with one strategy domain per quarterly meeting, so that over the course of a 1-year period the board reviews progress against the whole strategy*
- *Comment on the draft performance report (Annex 2) as the proposed way of visualising data against specific priorities.*

8. Community Profiles Update (Pages 49 - 58)

To be presented to the Board by Kate Austin, Public Health Principal, Fiona Ruck, Health Improvement Practitioner and

- May Elamin – Community Health Development Officer – Oxford City Council
- Jon Hyslop – Community Glue
- Tom McCulloch – Community First Oxfordshire
- Tony Eade – Littlemore Resident
- Alexa Bailey - Community Health Development Officer – Oxford City Council

The Oxfordshire Health and Wellbeing Board is RECOMMENDED to

- 1.1 Note the findings and rich insight contained within the Community Profiles for Littlemore and Central Oxford.
- 1.2 Support the promotion and sharing of the community profiles with partners and colleagues across the system.
- 1.3 Use the insight from the community profiles to inform service delivery plans of partner organisations on the Board.

9. Place based Research Collaboration in Oxfordshire (Pages 59 - 62)

The report would be presented to the Board by Adam Briggs, Deputy Director of Public Health.

This paper summarises why research is crucial to the work of local government to improve health and tackle inequalities in Oxfordshire. The paper asks for to HWB comment on the development of a place-based approach to research across the county.

The Health and Wellbeing Board is RECOMMENDED:

To DISCUSS and COMMENT on the development of a place-based approach to

research across Oxfordshire, including how to best involve and work with HWB members and to support the delivery of the Health and Wellbeing Strategy.

10. Primary Care Strategy (Pages 63 - 138)

The report will be presented by Louise Smith, Deputy Director Primary Care BOB ICB.

The BOB ICB draft Primary Care Strategy is presented to the Oxfordshire Health & Wellbeing Board as part of the ICB's commitment to ensuring the contribution and engagement of system partners and the public in the development of its Primary Care Strategy.

The Oxfordshire Health & Wellbeing Board are asked to:

- Note the work undertaken by the ICB and Partners to develop the Primary Care Strategy
- Discuss the content themes and any further points for consideration and/or of concern.

11. Planning for next JSNA & PNA (Pages 139 - 144)

The report will be presented by Steven Bow, Consultant in Public Health.

The Health and Wellbeing Board is RECOMMENDED to

1. Agree to transition the Joint Strategic Needs Assessment (JSNA) publication from 2025 onwards to an interactive digital format.
2. Approve the approach to 2024 JSNA publication to be focused on key thematic areas agreed by the Board.
3. Agree to the establishment of a JSNA steering group made up of partners represented on the Board to take forward the work.
4. Note the requirement to update the Oxfordshire Pharmaceutical Needs Assessment (PNA) by April 2025.
5. Agree to the establishment of a PNA Task and Finish group made up of partners represented on the Board to take forward the work.
6. Agree to the proposed timescale to undertake the work- including public consultation and for approval at the Health and Wellbeing Board in March 2025.

12. Report from Healthwatch Oxfordshire (Pages 145 - 154)

To report on views of health care gathered by Healthwatch Oxfordshire by Dr. Veronica Barry, Executive Director.

13. Reports from Partnership Boards (Pages 155 - 158)

To receive updates from Partnership Boards. Reports from –

- Place-base Partnership (To Follow)
- Health Improvement Board; and
- Children's Trust Board (Verbal Update)

14. Forward Work Programme (Pages 159 - 160)

Members to note the items on the Forward Work Programme.

15. AOB